The core of this position is to manage the CoLab activities, facilitate the stakeholder engagement, write funding proposals and reports. Facilitate the cybersecurity curriculum development and liaise with different stakeholders.

**REQUIREMENTS:**

- Master's degree in Information Technology/Computer Science/Information Systems (PhD/Project Management will be an advantage).
- At least 5 years’ experience in a training/skills environment with an ICT related focus.
- Proven experience related to management of projects including budget and personnel (day-to-day running of a funded unit and managing a small team).
- Experience in working with multiple stakeholders across national, provincial and local government, education, civil society, labour and business sectors will be an added advantage.
- Experience in ICT related (i.e. information security) research as well as ICT related curriculum development will be an added advantage.

**KEY COMPETENCIES:**

- Must be in possession of a valid driver’s licence.
- Must be willing to travel widely within the province and outside the province when the need arises.
- Good English written and verbal communication skills.
- Verbal communication in at least one African language (Nguni) will be an advantage.
- Strong working knowledge of MS Office, internet, email and exposure to the use of online ICT products such as Google drive.
- Should be passionate about technology, youth upliftment and community development.
- Financial management skills.
- Team leader and HR management skills.
- Understanding of curriculum development/short learning programmes.
- Organizational, problem solving and administrative skills including attention to detail, time management and multi-tasking.
- Ability to innovate and apply creative thinking and leadership in challenging situations.
- Ability to work independently and collaboratively.

Candidates who meet the minimum requirements are invited to apply for the advertised positions. Remuneration will be commensurate with the level at which incumbents of these post will be expected to perform.

It is compulsory that all applications have the following documents:

- UMP application form for employment (is accessible on www.ump.ac.za)
- Letter of application (that provides detailed information on how the applicant meets the requirements for the position)
- A comprehensive CV
- Certified copies of relevant qualifications, ID and appropriate references.

Failure to comply with the requirements on your application, will automatically disqualify your application. All applications should be sent to: Electronically to: umprecruitment@ump.ac.za, or post to Private Bag x11283, Mbombela, 1200 or hand delivered physically at the University of Mpumalanga.

If UMP has not responded within eight weeks of the closing date, you should regard your application as unsuccessful. Correspondence will be entered into with shortlisted candidates. It is the intention of the university to promote representivity in respect of race, gender, and disability through the filling of this post.

Enquiries and details regarding this post may be directed to Human Resource Management, Ms Nomsa Mnisi or Mr Sydney Thwala. The landline is 013 – 002 0001.

The closing date for receipt of is 22 July 2019.