

# **ONLINE REGISTRATION STEPS.**

You will Access the UMP Registration website via the link: https://ienabler.ump.ac.za/pls/prodi41/w99pkg.mi\_login

## **STEP 1:**

**ENTER STUDENT NUMBER:** 

**ENTER PIN:** 



# **STEP 2:**

If loging in for the first time login - the system will force you to change the PIN, the pin must be 5 numerical digits, not starting with a zero.

	Your Pin has been Re	set by the Administrator and Must be Changed.
	Pin Bei	ng Changed For : Mr Kd Segage
Note: Enter and Ve	nify your new pin and click 'Change New Pin Verify New Pin	Pin' in order to change your current pin or click 'Back' in order to return to the log in screen. (5 numeric digits.) (5 numeric digits.) Change Pin Car cnl

## <u>STEP 3:</u>

"Click on "REGISTRATION" on the left hand side

UNIVE	UNIVERSITY OF MPUMALANGA	Tuenday, 10th January 2017
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		Heronie Hudeno zo učenač dona ečenač na pre na iznane sjoten na obverta.
Student Web		Navigate through the menu pane on the left and click the required option in order to proceed.
Registration	The following table provides a brief description steps within each of the displayed processes.	of the main processes available to you. Click on the link you require in the left hand menu panel to view the available sub-processes or process
agout	Registration	Only first year (first time, new students) are able to register online for a qualification and subjects for 2017 academic year.
15	Student Administration Module	All students are able to check their personal details and update their cell number under Personal Contact detail. Should there be any other changes contact the Academic Administration Office.
software	Student Enquiry	All students can view their academic admission status, detail address/contacts, certificates seen, Matric Subject Detail and an unofficial Academic Record. Should there be any other changes contact the Academic Administration Office.

#### **STEP 4:**

Read through the Rules and Regulations and click on the "I ACCEPT" button



#### <u>STEP 5:</u>

The "Your acceptance has been logged" page will display



#### **STEP 6:**

Click on "SUBMIT REGISTRATION" on your right and enter your "Employment Status" from the drop down button list CLICK on "Save and Continue" below.

MPUMALA	UNIVERSITY OF MPUMALANGA Process Trail: Qualification.9 Study Choice
	Submit Registration
Student Web	Studen
Registration Rules And Regulations Submit Deglatation Proof of Registration - PDF	Note:         All fields indicated with a * must be completed. Click 'Save and Continue' to continue with registration process. Click 'Restart Process' to select different 'Admitted Application' if available.
Process Status Student Administration Student Enquiry Logout	Academic Year:         2017           Qualification:         DIPAGR - DIPLOMA IN AGRICULTURE PLANT PRODUCTION           How am I going to study for this qualification:         1 - MBOMBELA CAMPUS FULL TIME         Required Registration Credits           When am I going to study for this qualification:         YR - YEAR BLOCK         Minimum         Maximum           My intended study period:         1 - FIRST YEAR         None         None
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## <u>STEP 7:</u>

- Select your subjects, by ticking the box next to each subject.
- Ensure that you select ALL compulsory subjects. Select balance of courses from list of electives.
- The modules you selected will display, CLICK on "SAVE and CONTINUE" if you are absolutely sure that you have selected the right subjects, offering type and period of study.

Student Web	Possible Subject Selection		
Progistration Rules And Regulations	Student N Name: MS		
Submit Recentration Proof of Registration - POIF Academic Record Registration Restrictions Process Status	AcademicYear         2017           Qualification         DIPCON - DIPLOMA IN NATURE CONSERVATION           Mode of Study         1 - MBOMBELA CAMPUS FULL TIME           Academic Period YR - YEAR BLOCK         Period of Study           Period of Study         1 - FIRST YEAR		Required Registration Credits Minimum Maximum None None
Student Administration Student Enquiry Logost	Note: Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button to proceed with the registration process.	he check box alongside the subject detail. When all of you	ar selections have been made,
Control Student Administration	Note: Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button to proceed with the registration process.	he check box alongside the subject detail. When all of you ble Subjects	ar selections have been made,
Dia Student Administration Student Enquiry Logost	Note: Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button to proceed with the registration process.	he check box alongside the subject detail. When all of you ble Subjects	Academic Credits
Bi Student Administration Student Enquiry Legent	Note: Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button to proceed with the registration process. Posal Subject	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes	ar selections have been made, Academic Credits Not Applicable
Suder Administration	Note: Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button, to proceed with the registration process. Possil Subject S BOT101 - BOTANY 101 CONSERVATION ECOLOGY 404	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes Yes	Academic Credits Not Applicable
Student Administration	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button, to proceed with the registration process.           Possil         Subject           ✓         BOT101 - BOTANY 101           ✓         CONID1 - CONSERVATION ECOLOGY 101           ✓         CONID1 - CONSERVATION ECOLOGY 101	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes Yes Yes	Academic Credits Not Applicable
Bill Student Admension Bill Student Enquiry Logost Symmetry Formation Student Enquiry Subset Enquiry Software	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button, to proceed with the registration process.           Possil           Subject           ✓         BOT101 - BOTANY 101           ✓         CON101 - CONSERVATION ECOLOGY 101           ✓         CON102 - CONSERVATION ECOLOGY 102           ✓         CON102 - CONSERVATION ECOLOGY 102	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes Yes Yes Yes	Academic Credits Not Applicable
Sadder Admensization	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button, to proceed with the registration process.           Possil           Subject           Image: Control - BOTANY 101           Image: Control - BOTANY 101           Image: Control - Conservation Ecology 101           Image: Control - Conservation Ecology 101           Image: Control - Conservation Ecology 102           Image: Control - End USER Computing           Image: Environe Ecology 102           Image: Environe Ecology 103           Image: Environe Ecology 104	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes Yes Yes Yes Yes Yes	Academic Credits Not Applicable
Bill Student Administration By Student Enquiry Legant Statest Enquiry Intertiary Statest Administration	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' button, to proceed with the registration process.           Possil           Subject         Image: Subject 1mile           Image: Control - BOTANY 101         Image: Control - CONSERVATION ECOLOGY 101           Image: Control - CONSERVATION ECOLOGY 101         Image: Control - CONSERVATION ECOLOGY 102           Image: Control - End USER COMPUTING         Image: Control - End USER COMPUTING           Image: Convirt - Envirt Control - Envit Control - Envirt Control - Envit Control - Envirt Control - E	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes Yes Yes Yes Yes Yes	Academic Credits Not Applicable
Be Student Administration Be Student Enquiry Legent From terftary software	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' butten, to proceed with the registration process.           Possil         Subject           Image: Subject         Image: Subject 1mage:	he check box alongside the subject detail. When all of you ble Subjects Yes Yes Yes Yes Yes Yes Yes Yes Yes Ye	Academic Credits Not Applicable
Sader Administration	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' butten, to proceed with the registration process.           Possil         Subject           Image: Subject         Image: Subject Subject           Image: Subject         Image: Subject Subject Subject           Image: Subject         Image: Subject	he check box alongside the subject detail. When all of you ble Subjects Yes Yes Yes Yes Yes Yes Yes Yes Yes Ye	Academic Credits Not Applicable
Bill Student Administration Bill Student Enquiry Logosti Summer Torritory Software	Note:         Please select the subjects or modules you plan to register for by clicking on the click the 'Save and Continue' butten, to proceed with the registration process.           Possil           Subject         Image: Subject select the subject select to the select selec	he check box alongside the subject detail. When all of you ble Subjects Compulsory Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes	Academic Credits Not Applicable

# <u>STEP 8:</u>

Check if all the modules you selected are displaying, then CLICK on "CONTINUE" if you are absolutely sure that you have selected the right subjects, offering type and period of study.

Student Web Registration Relate And Regulations Submit Regulations Proof of Registration - PDF Academic Record Desidencies Record	Student         Student           Name: M         AcademicYear         2017           Qualification         DIPCON - DIPLOMA IN NATURE           Mode of Study         1 - MBOMBELA CAMPUS FULL T           Academic Period YR - YEAR BLOCK	CONSERVATION		Requir	ed Registration Cre inimum Maxim
Student Administration Student Enquiry Logont	Period of Study         1 - FIRST YEAR           Subjects         BOT101 - BOTANY 101           CON101 - CONSERVATION ECOLOGY 101         CON102 - CONSERVATION ECOLOGY 102           CSC1C1 - END USER COMPUTING         ENV102 - ENVIRONMENTAL LAW           ENV102 - ENVIRONMENTAL LAW         ENV111 - ENVIRONMENTAL MAGEMENT 101           HRM102 - HUMAN RESOURCE MANAGEMENT 101         200101 - RESOURCE MANAGEMENT 101           200101 - RESOURCE MANAGEMENT 101         200102 - ANIMAL STUDIES 102           Note:              • Cick on "Continue" button to display Registration           • To make amendments use the "Process Trained" and the process Trained and the process              Print Registration D	Mode of Study 1 - MBOMBELA CAMPUS FULL TIME 1 - MBOMBELA CAM	Academic Period S1 - SEMESTER ONE S2 - SEMESTER ONE S2 - SEMESTER ONE S2 - SEMESTER ONE S2 - SEMESTER TWO S1 - SEMESTER ONE S2 - SEMESTER ONE S1 - SEMESTER ONE S2 - SEMESTER ONE S2 - SEMESTER ONE S2 - SEMESTER ONE	Attendance Type N - NORMAL EXAM N - NORMAL EXAM	Nonej N Academic Cre Not Applic

# <u>Step 9:</u>

The summary of the modules with fees will display CLICK on "ACCEPT REGISTRATION"

	UNIVERS	SITY OF MPUMALANGA			Tuesday, 10th January 2017
ALL MPUM	Process Tr	rail: Qualification.» Study Choice.» Subject.» Details.» Cost Detail			
	Regist	ration Cost			
Student Web					
Registration Rules And Regulations	Student Name: N	Nu IR			
Sutmit Registration	Academ	icYear 2017			
Proof of Registration - PDF	Qualific	ation DIPCON - DIPLOMA IN NATURE CONSERVATION			
Academic Record	Mode of	Study 1 - MBOMBELA CAMPUS FULL TIME			Required Registration Credits
Registration Restrictions	Academ	Nic Period YR - YEAR BLOCK			Minimum Maximum
Process Status	Period o	of Study 1 - FIRST YEAR			None None
Student Administration					
Student Enquiry			Cost Estimates		
Logout	Payee	Description		Transaction	Amount
	Student			REGISTRATION FEE	.00
C		BOT101 - BOTANY 101		SUBJECT FEE	.00
175		CON101 - CONSERVATION ECOLOGY 101		SUBJECT FEE	.00
115 testines		CON102 - CONSERVATION ECOLOGY 102		SUBJECT FEE	.00
terficity		CSC1C1 - END USER COMPUTING		SUBJECT FEE	.00
soffware		ENV102 - ENVIRONMENTAL LAW		SUBJECT FEE	.00
		HRM102 - HUMAN RESOURCE MANAGEMENT		SUBJECT FEE	.00

Z00101 Z00102	- RESOURCE MANAGEMENT 101 - ZOOLOGY 101 - ANIMAL STUDIES 102	SUBJECT FEE SUBJECT FEE SUBJECT FEE	00
			Sub Total: .00

# <u>STEP 10:</u>

**"PROOF OF REGISTRATION" will display. Click on the Print button to print.** 

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Par Regulation Pates And Regulations Submit Regulations Posed of Regulations - PDE Academic Record	Student I Student I Name: Registere	Number: D Number: of for Period: 08-Dec-20	16 - 15-0	ec-2017					
Registration Restrictions Process Status	Qualificat	tion: DIPCON	DIPLOMA	IN NATU	RE CONS	ERVATIO	N		
300 Student Administration 300 Student Enquiry genet	Subject	Description	Qual.	Class Group	Exam Year	Exam	Cancel	Offering Am Type	ount
wind		S1 SEMESTER ONE							
TS	BOT101	BOTANY 101	DIPCON	A	2017	6	N	1	0.00
tertiary	CON101	CONSERVATION ECOLOGY 101	DIPCON	A	2017	6	N	1	0.0
software	CSC1C1	END USER COMPUTING	DIPCON	A	2017	6	N	1	0.0
	ENV111	ENVIRONMENTAL MANAGEMENT 101	DIPCON	A	2017	6	N	1	0.0
	REM101	RESOURCE MANAGEMENT 101	DIPCON	A	2017	6	14	1	0.0
	200101	ZOOLOGY 101 S2 SEMESTER TWO	DIPCON	A	2017	6	N	1	0.00
	CON102	CONSERVATION ECOLOGY 102	DIPCON	A	2017	11	74	1	0.0
	ENV102	ENVIRONMENTAL LAW	DIPCON	A	2017	11	N	1	0.0
	The second second second	And the state of t	THE OWNER AND		2024 2				0.0
	HRM102	PRUMAN RESCURCE MANAGEMENT	Dis-2004	~	47411				- W.W

YOU ARE NOW REGISTERED. CONGRATULATIONS AND WELCOME TO THE UNIVERSITY OF MPUMALANGA.